

INPUTTING IN TACS- DON'T BE STUPID!

I need to ask you a few questions about your personal life. Please don't take offense.

If you have purchased a house or car, didn't you receive documentation of the amount of the loan, the interest rate and the length of the terms?

If you graduated from college or high school, did you receive written documentation that you completed the requirements?

If you were married either in a civil or religious setting, did you receive any documentation for proof?

If you have had any children born in a hospital, did you receive any documentation of the blessed event?

If you have been in the military and completed your tour, did you receive any documentation?

If you pass from this earth (Hypothetical Question of course) isn't documentation provided to show that you are no longer among us?

If you answered "Yes" to these questions, then why would you input time without documentation?

There are still too many instances where EAS input time without knowing if what they are putting into the system is actually accurate. This is especially prevalent either at the end of the day, or the end of the week or pay period when the pressure of "Clearing TACS" rears its ugly head. We have too many EAS "falsifying" information due to pressure of their superiors to have a clean TACS report. Don't get caught up in that trap. This is especially true for end of the day or end of the tour supervisors who routinely input ET (End Tour) or leave for employees that they don't supervise. You must have signed documentation (PS Form 3971, 1260, 1261, etc.), or having actual knowledge (visual) of employee's time. That's your proof. And if you don't have it you should not input it. The branch hears concerns from supervisors (especially from Morgan GMF) saying that they have to close out time from people they don't know. So, what do you input? Whatever it is how do you know it is accurate? It is **your Employees Identification Number (EIN)** that "authorizes" this input. If there are any inquiries of the accuracy of this information, you will be held responsible for any inaccurate or false information. Now if this is your employee that is putting you in this dilemma then you need to address that. I'm pretty sure not paying them will get their attention mighty quick. If you have any questions on this, ask your supervisor or contact the branch it is very specific. You can't input time without documentation.

That was then, and though things have changed regarding who inputs what into the system, the same rules apply

Now time should be entered by a T-7, and you shouldn't expect them to enter anything without documentation.

So why would you? We have EAS entering clock rings without documentation and it is their EIN number that is in the system. It includes moving employees from one operation to another to make your productivity look better, be it for DOIS, or for CSAW. The branch has been shown documentation of EAS inputting Begin and End Tours without any supporting paperwork, but it 1260, 1261, 3971, etc.

You will sacrifice your livelihood for that? Are you crazy? Or you think you are smarter than the system? Well, you aren't. You will get caught and we will have a difficult time defending you. So don't be stupid

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